



**NORTH CENTRAL  
EMERGENCY CARE COUNCIL**  
ADVOCACY & EDUCATION

**MEETING MINUTES**

**DATE: April 6, 2016**

**Committee Members/Attendees:** P = present PH = phone- in E = excused absence U = unexcused absence

**3 HOSPITAL REPRESENTATIVES:**

Chelan Co.: Ed Nickel – Grant Co.: Vacant Okanogan Co.: Vacant

**6 PREHOSPITAL REPRESENTATIVES:**

Greater Wenatchee EMS Council: Linda Nuñez – P Grant Co. EMS Council: Rick Paris – PH  
Mike Stanford – P Grant Co. EMS Council: Elli Nelson –  
Okanogan-North Douglas Council: Theresa Remsberg – PH (Council Secretary)  
Tonya Vallance – PH

**2 LOCAL GOVERNMENT AGENCY REPRESENTATIVES (Involved in EMS/TC Services):**

Government Agency: Brian Pulse – P (Council President)  
Carol Boyce – PH

**1 MEDICAL PHYSICIAN REPRESENTATIVES:**

At- Large: Vacant

**1 LAW ENFORCEMENT REPRESENTATIVE:**

At-Large: Edgar Reinfeld – P

**1 LOCAL ELECTED OFFICIAL (NOT involved with EMS):**

At-Large: Vacant

**1 TRIBAL OFFICIAL REPRESENTATIVE**

At-Large: Vacant

**2 COMMUNICATIONS/DISPATCH REPRESENTATIVES:**

At-Large: Vacant  
At-Large: Vacant

**2 AIR MEDICAL REPRESENTATIVES:**

At-Large: Suzy Beck – P  
At-Large: David Pilkenton – E

**1 LOCAL HEALTH DISTRICT REPRESENTATIVES:**

At-Large: Lauri Jones – E

**4 CONSUMER REPRESENTATIVES:**

Community: Vacant  
Finance/Accountant: Brett Henkle – P (Council Treasurer)  
Legal/Attorney: Vacant  
Marketing/P.R.: Vacant

**1 EMERGENCY MANAGEMENT REPRESENTATIVE:**

At-Large: Rich Magnussen – P

**Regional Staff:** Rinita Cook – P Diane Olshavsky – P  
**DOH consultant:** Eva Rooks – P  
**Guests:** Jacob Dalstra, Lifeflight

**AGENDA:** Council President Pulse called the meeting to order.

TOPIC	DISCUSSION/RECOMMENDATIONS	ACTION/FOLLOW-UP
Call to Order	19:00	
Introductions	All	
Approval of Agenda & Consent Agenda	<i>Motion to approve April 6, 2016 Agenda made by Councilmember Beck, second by Councilmember Magnussen; all in favor; no discussion, unanimous. Motion to approve February 3, 2016 Meeting Minutes made by Councilmember Reinfeld, second by Councilmember Beck; all in favor; no discussion, unanimous.</i>	Motion carried. Motion carried.
Policy & Procedure	<b>RCW 70.168 – Review Policy</b> reviewed and revised. <i>Motion to approve with revisions by Councilmember Secretary Remsberg, second by Councilmember Beck; all in favor; no discussion, unanimous.</i> <b>Whistle-Blower Policy</b> reviewed and revised. <i>Motion to approve with revisions by Councilmember Beck, second by Council Treasurer Henkle; all in favor; no discussion, unanimous.</i>	Motion carried. Motion carried.

<p>RAC and Steering Committee</p>	<p><b><u>RAC:</u></b></p> <ul style="list-style-type: none"> <li>• Rural Health Conference: first time to offer EMS track. Very successful with full class enrollment and high satisfaction survey results.</li> <li>• Two open positions within the DOH EMS &amp; Trauma Section are expected to be filled by month's end.</li> </ul> <p><b><u>Steering Committee:</u></b></p> <ul style="list-style-type: none"> <li>• Pediatric Head Trauma, Pediatric TAC Status Report and Pediatric Window Falls PPTs presented at meeting to be emailed to Council members</li> <li>• OPMA Legislation passed: first violation \$500 fine. Subsequent offenses \$1,000 each.</li> </ul>	
<p>East Region Administrative Services Contract</p>	<p><i>Motion to approve the East Region Contractor Agreement for July 1, 2016 through June 30, 2017 made by Councilmember Reinfeld, second by Council Treasurer Henkle; all in favor; no discussion, unanimous.</i></p>	<p>Motion carried.</p>
<p>Committee &amp; Partner Strategic Plan Reports</p>	<p><b><u>Financial Reports:</u></b> Council Treasurer reviewed financials. Question as to remaining funds for Training &amp; Ed. Executive Director explained end-of-year reimbursements for EMS Online still to be charged. <i>Motion to approve financial documents by Councilmember Vallance; second by Councilmember Magnussen; all in favor; no discussion, unanimous.</i></p> <p><b><u>Regional Hospital QI:</u></b> February submission of 2-year Quality Improvement Plan was approved for EMS to continue tracking scene times. QI Meetings changed to quarterly: March, June, September, December. Epidemiologist, Zeyno Nixon, has left her position at the DOH.</p> <p><b><u>Injury Prevention:</u></b> Additional funding request from AMRS to cover Safe Sitter Course. Personal Floatation Loaner Board Project still in process. IP Grant Reports from Safe Kids and Wellness Place received and posted to website.</p> <p><b><u>MIH Workgroup:</u></b> Excellent representation at the Rural Health Conference. Good networking opportunity. Tonya Vallance was elected to the Executive Board of Rural Health Committee. Next meeting 4/25/16 at Three Rivers Hospital. Cindy Button and Tonya Vallance will present to the TRH Board on MIH progress on 4/26/16. Cindy continues to focus on national networking to build program. No news to date on HRSA Grant funding.</p> <p><b><u>Training &amp; Education:</u></b> No meeting this month. EMS-C Grant equipment has been delivered. Funding reports to be submitted to DOH for reimbursement. Updates needed from local councils on training fund expenditures. Good feedback on this year's funding process. Working on plan for next year; accepting input and ideas.</p> <p><b><u>R7 Healthcare Coalition:</u></b> <b><u>Ebola Updates:</u></b> Gap Analysis Workgroup will pilot survey with a few hospitals; any changes will be made and then sent to frontline hospitals for completion. EMS Workgroup is consulting with Executive Directors, Norma Pancake &amp; Catie Holstein to draft DOH Guidance Document for Regional PCPs for EMS treatment &amp; transport. Regional PCPs will be used by MPDs and County Councils for their creation of Patient Care Protocols and County Operating Procedures. Next EMS call scheduled for 4/8/16 from 2-4 pm.</p> <p><b><u>Region 7 HCC FX</u></b> to be held 4/22/16. Wildfire scenario with ACF and EOC set-ups.</p> <p><b><u>Contract Updates:</u></b> Working on draft SOW for next year PHEP contract, which is fifth and final year of grant.</p> <p><b><u>Prehospital &amp; Transportation:</u></b> <b><u>Grant County Fire District 4, Amendment Application:</u></b> Request to change from Trauma Verified BLS Aid to Trauma Verified BLS Ambulance Service. Moses Lake is not restricted to city-only coverage. District #4 needs to cover when AMR is outside of response time. Proposal meets needs for the area, remains within the current Min/Max and is consistent with Regional Plan. No apparent conflicts with proposal. <i>Motion to</i></p>	<p>Motion carried.</p>

	<p><i>approve Request for Grant County Fire District #4 EMS Agency Verification and Vehicle License Application Amendment made by Councilmember Beck, second by Council Treasurer Henkle; all in favor; no discussion, unanimous.</i></p> <p>Chelan County fire District 1, Amendment Application: City of Wenatchee releasing ambulance license due to annex of City into Chelan County Fire Protection District 1. No change in trauma response area or the number of response units. All stations remain open within the city limits. Min/Max will change from <u>6</u> Trauma Verified BLS Aid to <u>5</u>. No decrease in service.</p> <p><i>Motion to approve transfer Request for Chelan County Fire District #1 EMS Agency Verification and Vehicle License Application Amendment made by Councilmember Reinfeld, second by Councilmember Magnussen; all in favor; no discussion, unanimous.</i></p>	<p>Motion carried.</p> <p>Motion carried.</p>
<p>Customer Service Committee</p>	<p><b>Welcome:</b> New Council Members Linda Nuñez and Michael Stanford; both Greater Wenatchee Pre-hospital Representatives.</p> <p><b>EMS Week 5/15 – 21/2016:</b> Requested assistance with gathering individual agency info from each county. Suggestions made to recognize the work by EMS.</p>	
<p>Local Council</p>	<p><b>GWEMS Council:</b> Chris Eickmeyer will provide mentorship training for agency directors and/or training officers in addition to SEI Evaluator workshop. Workshop opened to Greater Wenatchee agencies first, with any remaining spots to be filled by other counties. Landing Zone Safety training in Brewster. Pulse Point App Webinar postponed until next week.</p> <p><b>Okanogan/N. Douglas County Council:</b> Third training &amp; Ed session held: Responder Wellness Training. 33 registered -- <u>all</u> attended! Training was well-received and regarded as valuable. Next meeting 4/12/16 at 5:00 p.m. at Lifeline Ambulance/Omak.</p> <p><b>Grant County EMS Council:</b> Council meeting held 2/23/16. Some Training &amp; Ed work still to be accomplished. Next meeting 4/26/16 at 7:00 p.m. at Samaritan Hospital.</p>	
<p>Good of the Order, Upcoming Meetings &amp; Events</p>	<p>*Jake Dalstra, Regional Mgr/Lifelight briefed group on expanded services after the merger with NWMedstar. Addition of fixed wing in Moses Lake and new bases opening in Colville and Walla Walla this summer. Merger is progressing smoothly with organizational training for all employees. Medstar App still in effect during roll-over process. Scheduled landing zone trainings continue as planned. Medstar membership remains reciprocal, as always. Lifelight utilizes nurse/medic combo for interfacility ER-ER transport. RT position remains in place currently. As they retire, RT will be replaced with paramedic except in the case of prenatal and perinatal care</p> <p>*New Council Members Nuñez and Stanford expressed appreciation for Board Appointment.</p> <p>*Hazardous Materials Exercise involving tanker car chlorine leak. Two training sessions/day &amp; evening. Forty participants max for each session. TTX: 5/4/16 FX: 5/25/16 BNSF training car session: 5/24/16</p> <p>*June will be Annual Meeting/RCW training to complete. Suggestions for Board Member training? Give consideration to change of meeting time as QI is now held quarterly. Possibly convene earlier to accommodate those who travel.</p> <p>*April 10-17 Volunteer Week: Thank You All!!!</p> <p>* Disaster Preparedness Okanogan Emergency Plan TTX 5/10/16</p>	

Adjourn	<i>Councilmember Beck motioned to adjourn the meeting, second by Councilmember Stanford; all in favor, no discussion, unanimous.</i> Meeting adjourned at 20:03	Motion carried.
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**NEXT MEETING**  
**June 1, 2016**  
 CWH, Rooms F & G  
 19:00 hrs.

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 Brian Pulse, President

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 Date

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 Theresa Remsberg, Secretary

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 Date