



MEETING MINUTES

DATE: October 5, 2016

Committee Members/Attendees: P = present PH = phone- in E = excused absence U = unexcused absence

3 HOSPITAL REPRESENTATIVES:

Chelan Co.: Ed Nickel – P Grant Co.: Vacant Okanogan Co.: Vacant

6 PREHOSPITAL REPRESENTATIVES:

Greater Wenatchee EMS Council: Linda Nuñez – P Grant Co. EMS Council: Rick Paris – E
Mike Stanford – P Grant Co. EMS Council: Elli Nelson – P
Okanogan-North Douglas Council: Theresa Remsberg – P (Council Secretary)
Tonya Vallance – E

2 LOCAL GOVERNMENT AGENCY REPRESENTATIVES (Involved in EMS/TC Services):

Government Agency: Brian Pulse – P (Council President)
Carol Boyce – E

1 MEDICAL PHYSICIAN REPRESENTATIVES:

At- Large: Vacant

1 LAW ENFORCEMENT REPRESENTATIVE:

At-Large: Edgar Reinfeld – E

1 LOCAL ELECTED OFFICIAL (NOT involved with EMS):

At-Large: Vacant

1 TRIBAL OFFICIAL REPRESENTATIVE

At-Large: Vacant

2 COMMUNICATIONS/DISPATCH REPRESENTATIVES:

At-Large: Vacant
At-Large: Vacant

2 AIR MEDICAL REPRESENTATIVES:

At-Large: Suzy Beck – P (Council Vice-President)
At-Large: David Pilkenton – P

1 LOCAL HEALTH DISTRICT REPRESENTATIVES:

At-Large: Lauri Jones – U

4 CONSUMER REPRESENTATIVES:

Community: Vacant
Finance/Accountant: Brett Henkle – P (Council Treasurer)
Legal/Attorney: Vacant
Marketing/P.R.: Vacant

1 EMERGENCY MANAGEMENT REPRESENTATIVE:

At-Large: Rich Magnussen – P

Regional Staff: Rinita Cook – P Diane Olshavsky – P

DOH consultant: Eva Rooks – PH

Guests:

AGENDA: Council Vice-President Beck called the meeting to order.

TOPIC	DISCUSSION/RECOMMENDATIONS	ACTION/FOLLOW-UP
Call to Order	19:00	
Introductions	All	
Approval of Agenda & Consent Agenda	<i>Motion to approve October 5, 2016 Agenda and to approve August 3, 2016 Meeting Minutes, made by Councilmember Nelson, second by Councilmember Pilkenton; all in favor; no discussion, unanimous.</i>	Motion carried.
2017-2019 Strategic Plan Work	Workgroup Formation: Five (5) meetings anticipated to address five (5) different goals. Meeting location can vary. Phone participation acceptable. Anticipated 10-12 hours of work for completion. Workgroup consists of: Brian Pulse, Elli Nelson, Theresa Remsberg and David Pilkenton.	
Policy and Procedure	Equipment Rental Fee Changes: Select training equipment has been distributed to local agencies after receipt of survey response expressing interest in acquiring NCECC stock. NCECC Equipment Rental List shortened to define current items available through Regional Office.	

	<p><u>Cleaning Fee:</u> \$25.00 - \$75.00 <u>IV Arms and ALS Simulators Rental:</u> Fee assessed 'for-profit use' only. <u>Equipment Use Agreement:</u> Updated list to available equipment status. <u>Equipment Use Terms and Conditions:</u> Header addition only change. <i>Motion to approve NCECC Training Equipment Rental Fee List, NCECC Equipment Use Agreement, and NCECC Equipment Use Terms and Conditions document, with noted changes made by Council Vice-President Beck, second by Councilmember Nelson; all in favor; no discussion, unanimous.</i></p>	<p>Motion carried.</p>
<p>RAC and Steering Committee</p>	<p><u>RAC:</u> 8/17/16 meeting</p> <ul style="list-style-type: none"> • New Trauma Epidemiologist at DOH: Ben Booth • Bart Eggen, Deputy Director, review financials for Regional Councils • Mary Borgess transferred to Oregon Public Health • Regional Council Member Handbook: updated on website • EMS Application & Process Changes Webinar: 10/13/16, 2:00pm • 2017-2019 Strategic Plan in progress • West Region EMS Conference: 2/24-25/17 Ocean Shores • Process Improvement Workgroup will begin drafts of Regional PCP's for HB 1721, Ebola, and Stroke. <p><u>Steering Committee:</u></p> <ul style="list-style-type: none"> • New Stroke Triage Destination Tool was approved by Steering Committee with one change noted regarding Insurance. • AdHoc Workgroup for Licensing and Verification; RAC members appointed Rinita Cook to represent the Regional Executive Directors. • Cindy Button appointed to Steering Committee <p><u>PHTAC:</u> Councilmember Nelson unable to attend. Next meeting scheduled for 10/19/16 at the Spokane County Fire Dept. at 10:00 am. This is an open public meeting with call-in capability. All are encouraged to attend. The North Central Washington voice needs to be present and well represented when WAC opens. Wemsis: 9:00-10:00 am. Same day.</p>	
<p>Committee & Partner Strategic Plan Reports</p>	<p><u>Financial Reports:</u> Council Treasurer reviewed current financials; all look good. Treasurer would like to review/revise new QuickBooks forms and will arrange time to do so. <i>Motion to approve financial documents by Council member Nelson, second by Councilmember Pilkenton; all in favor; no discussion, unanimous.</i></p> <p><u>Regional Hospital QI:</u> <u>Transfer-Out Data Collection:</u> Average times: 207 min. door-to-door. 22 min. door-to-provider. Decision to transfer over one hour. Suggestion to send data to facilities to improve times. <u>Trauma Case Review:</u> three (3) double transfers in first six months of year. Appropriate transfers at the time: more than CWH could properly treat/service. <u>Stroke Case Review:</u> Stroke TPA Patient arrived by private vehicle to hospital. Copies of post TPA assessment form and NIHSS scale distributed at QI to provide knowledge on how to scale incoming stroke. <u>Cardiac Case Review:</u> Patient arrived by private vehicle with chest pain. Enact Cardiac Protocol; cardiac tool reviewed. <u>Injury Prevention:</u> Safe Gun Storage Giveaway to be held at Sportsman's Warehouse on October 29, 2016 from 10 am – 1 pm. Delena Eisenhardt, LCCH, continues work on life vest loaner boards. Theresa Remsberg working on child passenger safety seats events. Leavenworth continues to maintain loaner boards; suggestion for 'Safe Sledding'. <i>QI Plan will be sent to Eva Rooks by end of week.</i></p> <p><u>Presentation and review of IP grant funding proposals:</u> \$1,000.00 Safe Kids Chelan-Douglas 3,354.55 Lake Chelan Hospital & Clinics</p>	<p>Motion carried.</p>

	<p>2,050.00 Aero Methow Rescue Service 2,000.00 Wellness Place</p> <p><i>Motion to approve injury prevention grant proposal requests, as defined above, by Councilmember Pilkenton, second by Councilmember Nelson; all in favor; no discussion, unanimous consensus with Councilmember Remsberg abstaining.</i></p> <p>MIH Workgroup: Name change: Community Paramedicine/MIH. Reflects role in MIH movement. Mission Statement amended to include Community Paramedicine terminology. No State Workgroup Meeting; waiting on legislation. Cindy Button attended Pinnacle. Behavioral Health to be integrated with Medicaid. NCACH: Complete Community Needs Assessment Survey. HI-5 Initiative: Health Impact in Five Years Initiative: tool highlighting non-clinical, community-wide interventions with proven track records.</p> <p>Rural Health Conference: February 27 – March 1, 2017 at SeaTac Hilton. Scholarships available. EMS topic daily.</p> <p>National Rural Health Day: November 17, 2016</p> <p>Community Paramedicine-MIH next meeting: Uncertain</p> <p>Training & Education: Evaluator Workshops will be held, one in each local council area: Greater Wenatchee/January 2017, Grant/February 2017, Okanogan/March 2017 with dates to be determined. Table SEI Workshop: awaiting DOH guidance on requirements. NW Rural Health Conference: brainstorm topics for EMS sessions/target individuals for presenters.</p> <p>Quad-County/Regional Protocols: Posted on SharePoint DOH website. MPDs can review as work is evolving.</p> <p>R7 Healthcare Coalition: First meeting of year 9/15/16. Election results: Ray Eickmeyer (LCCH), Chair; Doug Reinertson (CH-CWH), Vice-Chair. Reviewed R7 HCC Charter and began process of updating MAA signature page to All Hazards Plan. Working on Situational Awareness Report revisions and preparing to test with WATrac Survey ability. Formulating HID education, training and exercise plan, which will include EMS. Complete review of R7 All Hazards Plan during 2016-17 – break down into smaller sections for work at each meeting.</p> <p>Prehospital & Transportation: Concerning Oroville service area: Request to amend application to Lifeline license. Lifeline entered into contingency plan. Oroville released licensure. RFP sent out/Lifeline only application received. Application complete/no questions on part of DOH. Does not affect MIN/MAX. <i>Motion to approve request to amend application to Lifeline licensure to include Oroville Ambulance Service Area made by Council Vice-Chair Beck, second by Councilmember Pilkenton; all in favor; no discussion, unanimous.</i></p> <p>Tonasket EMS: Disbanded by Okanogan County Commissioners; awaiting release of license. No additional information.</p>	<p>Motion carried.</p> <p>Motion carried.</p>
<p>Local Council</p>	<p>GWEMS Council: <i>501 C 3 Status was reinstated.</i> Draft budget created as well as fee schedule. Fire Chiefs group to pay for one AED to CCSO.</p> <p>Okanogan/N. Douglas County Council: Next meeting: 10/11/16 at Lifeline, Omak. No information on Helicopter Utilization County Operating Procedure. LZ Training. Scholarships available for Conference fees. Updated pediatric portion of AHA curriculum. Twenty students completed PHTLS course this weekend. CPMIH Methow Valley Workgroup created plan for non-emergent patient transport. Next meeting: January 10, 2017.</p> <p>Grant County EMS Council: Next meeting: 8/23/16 at Samaritan Hospital, Moses Lake. No information on Helicopter Utilization County Operating Procedure. COP & PCP presented. Questions by Local Council/still trying to approve. Report on regional training funding expenditures. Defined funding for this year: PHTLS, Conference Support, Evaluator Workshop, Scholarships for EMT Course.</p>	
<p>Good of the Order, Upcoming Meetings &</p>	<p>*Confluence Health: Ed Nickel transferring to Omak site as the facility's Practice Manager effective November 7, 2016.</p>	

Events	<p>*Life Flight anticipated training dates on new helicopter: Brewster, 11/7 and Moses Lake, 12/4.</p> <p>*Airlift NW increased capability: up to 24 with helicopter and fixed wing. ‘Beef-up’ peds portion – neonatal not included.</p> <p>*Expansion of FAST Exam: Points & Grips.</p> <p>*New Chelan County EOC: construction phase to begin next summer.</p> <p>*211 Presentation at December meeting. Injury prevention resource link. Online or phone. Ability to generate reports on call utilization. Funded by legislature.</p>	
Adjourn	<p><i>Council Treasurer Henkle motioned to adjourn the meeting, second by Councilmember Pilkenton; all in favor, no discussion, unanimous.</i></p> <p>Meeting adjourned at 20:20</p>	Motion carried.

<p>NEXT MEETING November 30, 2016 CWH, Rooms F & G 19:00 hrs.</p>
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Brian Pulse, President

Date

Theresa Remsberg, Secretary

Date