



**NORTH CENTRAL  
EMERGENCY CARE COUNCIL**  
ADVOCACY & EDUCATION

**MEETING MINUTES**

**DATE: August 3, 2016**

**Committee Members/Attendees:** P = present PH = phone- in E = excused absence U = unexcused absence

**3 HOSPITAL REPRESENTATIVES:**

Chelan Co.: Ed Nickel – P Grant Co.: Vacant Okanogan Co.: Vacant

**6 PREHOSPITAL REPRESENTATIVES:**

Greater Wenatchee EMS Council: Linda Nuñez – P Grant Co. EMS Council: Rick Paris – PH  
Mike Stanford – E Grant Co. EMS Council: Elli Nelson – U  
Okanogan-North Douglas Council: Theresa Remsberg – PH (Council Secretary)  
Tonya Vallance – P

**2 LOCAL GOVERNMENT AGENCY REPRESENTATIVES (Involved in EMS/TC Services):**

Government Agency: Brian Pulse – E (Council President)  
Carol Boyce – PH

**1 MEDICAL PHYSICIAN REPRESENTATIVES:**

At- Large: Vacant

**1 LAW ENFORCEMENT REPRESENTATIVE:**

At-Large: Edgar Reinfeld – P

**1 LOCAL ELECTED OFFICIAL (NOT involved with EMS):**

At-Large: Vacant

**1 TRIBAL OFFICIAL REPRESENTATIVE**

At-Large: Vacant

**2 COMMUNICATIONS/DISPATCH REPRESENTATIVES:**

At-Large: Vacant  
At-Large: Vacant

**2 AIR MEDICAL REPRESENTATIVES:**

At-Large: Suzy Beck – P  
At-Large: David Pilkenton – P

**1 LOCAL HEALTH DISTRICT REPRESENTATIVES:**

At-Large: Lauri Jones – E

**4 CONSUMER REPRESENTATIVES:**

Community: Vacant  
Finance/Accountant: Brett Henkle – P (Council Treasurer)  
Legal/Attorney: Vacant  
Marketing/P.R.: Vacant

**1 EMERGENCY MANAGEMENT REPRESENTATIVE:**

At-Large: Rich Magnussen – E

**Regional Staff:** Rinita Cook – P Diane Olshavsky – P

**DOH consultant:** Eva Rooks – P

**Guests:**

**AGENDA:** Council Vice-President Beck called the meeting to order.

| TOPIC                               | DISCUSSION/RECOMMENDATIONS  | ACTION/FOLLOW-UP |
|-------------------------------------|---|------------------|
| Call to Order                       | 19:03   |                  |
| Introductions                       | All   |                  |
| Approval of Agenda & Consent Agenda | <i>Motion to approve August 3, 2016 Agenda and to approve June 1, 2016 Annual Meeting Minutes and Regular Meeting Minutes with corrections, made by Council Treasurer Henkle, second by Councilmember Pilkenton; all in favor; no discussion, unanimous.</i>  | Motion carried.  |
| GANTT Chart & FY17 Plan work        | <b>Executive Director Cook</b> reviewed GANTT Chart and explained how it corresponds to FY17 Exhibit B. The GANTT Chart will track progress and keep work of Plan on schedule. The Strategic Plan Timeline will be available in September and work will begin. Council Vice-President Beck noted that the FY18-19 Strategic Plan will be created earlier and asked that Council Members be mindful about additions for the upcoming year. |                  |

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| <p>RAC and Steering Committee</p>                     | <p><b><u>RAC/Steering Committee:</u></b></p> <ul style="list-style-type: none"> <li>• No Steering Committee Meeting.</li> <li>• RAC/TAC: The new Strategic Plan will be ‘clearer’ as the process to formulate will not be as rushed in previous years.</li> <li>• New Trauma Epidemiologist at DOH</li> <li>• New administrative personnel to begin in September for assistance with Regional Council Membership</li> </ul>   |                        |
| <p>Committee &amp; Partner Strategic Plan Reports</p> | <p><b><u>Financial Reports:</u></b> Council Treasurer reviewed year-end financials. Local Councils used their Training &amp; Education allocation; suggestion made to use funds earlier rather than at year-end. Several areas came in lower than expected; therefore, FY16 came in under budget. The FY17 Budget is currently being entered with bookkeeper. It will be sent to Council Treasurer for review prior to final approval. <i>Motion to approve financial documents by Council member Vallance, second by Councilmember Reinfeld; all in favor; no discussion, unanimous.</i></p> <p><b><u>Regional Hospital QI:</u></b> No QI meeting today. Next Meeting: 9/7/16. Plan for the year: Identify potential problems, evaluate and work on each one individually for six months. Report given on <i>NCRQI Transfer Audit 2016</i>: 4 hospitals participated; 63 records were completed; data provided. <i>Stroke Program at Confluence Health</i> was awarded the “Get with the Guidelines – Stroke GOLD PLUS Achievement Award Hospital” by the American Heart Association.</p> <p><b><u>Injury Prevention:</u></b> <i>Safe Gun Storage Giveaway</i> to be held at Sportsman’s Warehouse on October 29, 2016 from 10 am – 1 pm. Flyer to be circulated. <i>Delena Eisenhardt, LCCH</i>, has completed one of the life vest loaner boards and is working on the second placement. Good work with limited funding! <i>Regional IP Proposals</i> will be sent out to the IP Committee to determine funding projects during FY17. Suggestion made to also advise Samaritan Hospital. <i>Approval of IP Proposals at October Council Meeting.</i></p> <p><b><u>MIH Workgroup:</u></b> Next meeting: 8/7/16 at Three Rivers Hospital, 11:00 – 1:00 pm. Cindy Button attended Pinnacle. Multiple reports to be presented at MIH meeting: overall assessment is that our region is on target with national standards. <i>ACH</i> initially sought to partner with Community Choice, but that effort will not come to fruition. Linda Evans-Parlette has accepted the position of Executive Director of the <i>ACH</i> and will assume duties the first of the year. <i>Council Secretary Remsberg</i> attended an information meeting at the Okanogan County Commissioner’s Hearing Room – Mandate for 2020. She will present at the next MIH Meeting.</p> <p><b><u>Training &amp; Education:</u></b> Meeting held 7/27/16. TE documents providing for Request of Funds were sent to local councils. All three MPDs met to work on creation of <i>Regional Protocols</i>. Limited T &amp; E funds have been allocated to provide for transcription services for the MPDs directives. Christina Eickmeyer was selected by the MPDs due to her credentials, ability to work with various software and knowledge of all three County Protocols. She will not participate in the discussions/only transcribe as directed by the MPDs. MPDs will meet every other month; expecting to take one year to complete project. <i>Evaluator Workshops</i> will be held, one in each local council area.</p> <p>T &amp; E will organize and look to someone to facilitate. “<i>Request for Funds</i>” form has been simplified and is more user-friendly. <i>Agency Directors</i> have been sent an email with an inventory list notifying them of the disbursement of regional equipment. The training equipment will remain the property of the Regional Council, but will be placed/used/stored as requested by agencies. <i>The T &amp; E Committee is looking for additional members.</i> Those who would like voting privileges should submit a Letter of Intent; those who wish to attend without voting rights may simply join the meetings. Interested parties should contact Tonya Vallance. The Charter has been revised with the meeting time changed to 11:30 am.</p> <p><b><u>R7 Healthcare Coalition:</u></b> Contract received; final budget period of 5-year contract. HPP funding remained level at \$39,477. Ebola contract currently</p> | <p>Motion carried.</p> |

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|   | <p>holds \$18,500 for Year 2. Unspent Ebola funds from Year 1 will be amended into the contract after BP4 reconciliation; most likely September. First HCC meeting of year: 9/15/16. <i>Motion to approve DOH Contract N22201 by Councilmember Reinfeld, second by Councilmember Vallance; all in favor; no discussion, unanimous.</i></p> <p><b>Prehospital &amp; Transportation:</b> Approval of Helicopter PCP last February was held back. Process Improvement Workgroup still reviewing inventory. GWEMS noted at their local council meeting today that they are in need of a Regional Helicopter PCP, so PCP was submitted by Executive Director. Okanogan and Grant Counties are in final stages of approval for helicopter PCP.</p>   | Motion carried. |
| Local Council                                 | <p><b>GWEMS Council:</b> Stan Smoke, Chelan EM is working on obtaining a \$10,000 grant for an AED program monitored by the Chelan County Deputies. The AEDs would be placed in the Leavenworth-Plain-Lake Wenatchee area. Public assistance would be requested in the amount of \$16,000. <i>501 C 3 Status was reinstated.</i> Thanks to Mike Stanford for his diligent work. <i>RiverCom</i> upgraded calls for cardiac determination &amp; dispatch.</p> <p><b>Okanogan/N. Douglas County Council:</b> Next meeting: 8/9/16 at Lifeline, Omak.</p> <p><b>Grant County EMS Council:</b> Next meeting: 8/23/16 at Samaritan Hospital, Moses Lake.</p>  |                 |
| Good of the Order, Upcoming Meetings & Events | <p>*Councilmember Reinfeld reported on a behavioral health outreach program contracted with Catholic Families and Charities. Field work is lessened due to intervention assistance provided by mobile unit placement by Catholic Families.</p> <p>* Councilmember Paris attended the State Training&amp; Ed meeting in July. Updates given on EMS, SEI, Infectious Disease &amp; Credentialing changes.</p> <p>* Council Secretary Remsberg encouraged all SEI and training officers to listen to the EMS Application and Process Changes Webinar provided by the DOH. There is only one webinar, but several dates are available for participation. Contact Dawn Felts at DOH for more info.</p> <p>*Vice President Beck reported the integration of communication centers between Life Flight and NWMedstar is in progress. As of 8/1/16, Spokane office will now be replaced by office at Boise, ID. Spokane will remain intact until 8/31/16, then permanently close. Two personnel from Spokane Office will relocate to Boise to provide dispatch expertise on new territory (Spokane geographic area). Please provide feedback, good or bad, as to your encounters with activation. Possible transition of aircraft by year-end.</p> |                 |
| Adjourn                                       | <p><i>Councilmember Pilkenton motioned to adjourn the meeting, second by Councilmember Reinfeld; all in favor, no discussion, unanimous.</i></p> <p>Meeting adjourned at 19:51</p>   | Motion carried. |

**NEXT MEETING**  
**October 5, 2016**  
 CWH, Rooms F & G  
 19:00 hrs.

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 Brian Pulse, President

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 Date

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 Theresa Remsberg, Secretary

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 Date